

# Dockton Water Association

## BOARD MEETING

Saturday, March 23, 2019

10AM

Water Office 9710 SW Windmill Street

### Agenda

#### **CALL TO ORDER:**

- |            |        |
|------------|--------|
| 1. Welcome | Hooper |
| 2. Quorum? | Hooper |

#### **CONSENT ITEMS:**

- |   |        |
|---|--------|
| 3. Approve contents and order of the agenda         | Hooper |
| 4. Approve minutes of the February 23, 2019 meeting | Sheila |

#### **INFORMATION ITEMS:**

- |   |        |
|---|--------|
| 5. <b>Dave's Report</b>                       | Dave   |
| 6. <b>President's Report</b>                  | Hooper |
| a. Status of work on the new office/boardroom |        |
| b. Website analytics                          |        |
| c. Member Feedback or Outreach                |        |
| d. Sign email motions/decisions               |        |
| 7. <b>Committee Reports</b>                   |        |
| a. <b>Finance Committee</b>                   | Todd   |
| 1). March Budget Report                       |        |
| 2). Draft budget for 2019/2020.               |        |
| b. <b>Water Production Committee</b>          | Paul   |
| 1). Report on memorial bench                  |        |
| c. <b>CIP and Planning Committee</b>          | Darton |
| 8. <b>Board Philosophy Dispute</b>            | Sheila |

#### **Carryover Items from February:**

- |   |  |
|---|--|
| 9. Report on Hooper's discussion with Duncan Greene |  |
|---|--|

- 10. Report on Contract Committee Sheila
- 11. Recommended protocol and schedule for preparing for Annual Meeting Sheila/Dave

**DISCUSSION ITEMS:**

- 12. What is DWA's Fire Flow policy and how does that affect share 319 Dave/Sheila
- 13. Hire Kelly to negotiate with King County re: Franchise Agreement Hooper
- 14. Kelly's work vs Kelly's special projects: should they be separate Hooper
- 15.
- 16. Review Kelly's monthly activities and hourly allotment Dave
- 17. Purchasing decisions that are within the discretion of the Manager's authority and responsibility. (Think this morphed into a bigger discussion regarding professional vs. homespun model - does this model still make sense?) Todd
- 18. Board vacancies are out of sync - 2 this year, 5 next year Hooper
- 19. Cross contamination policy Dave
- 20. Update Board Policies to document procedure for making Board decisions outside of meetings Bylaws 2.12 Hooper
- 21. Shifting billing/meter reading cycle, aligning staff and freeing up Dave on weekends Sheila
- 22. Water Purveyors' Group Hooper
- 23. Proposal to restrict non-emergency emails Todd
- 24. Grant money proposal Tanya

**ACTION ITEM:**

- 25. Adopt Darton's recommended new Capital Improvements Program. Stress test? Darton

**OTHER BUSINESS:**

- 26. What did we decide? Sheila
- 27. Next Board meeting: Saturday, April 27, 2019

**ADJOURN**

