

Friday Letter 3/8/19

1. Sandy shores filtration project.

Warren Perkins emailed me all the necessary paper work to fill out and send in to P.S.E to get three phase power up to the site. Will be mailed today.

2. Portable generator for Dockton Water/ water samples.

Yesterday I did water samples and ran them into town and at the same time I stopped by home depot and bought Dockton Water a new generator.

3. Driveway bids.

Johnson turned in his bid; I am still waiting for the other two bids.

4. Remediation at the springs.

Last week I signed the revised contract, no mulch, soil amending and no fencing for Schafer Landscape and mailed a down payment along with the contract.

5. Alder trees at the springs.

I made first contact with the neighbor next to the springs regarding the removal of the last alder tree that is threatening our new pole. They were very receptive and said they would split the cost of removing the tree if it is on their property. They thought their property line is at the top of the hill so it will require a little more investigative work.

6. March stuffer.

The call for candidates and announcement for Kelly's retirement and my promotion along with the new BOD meeting time and date was made up and mailed off with billing.

Action Items

(Please "reply all" if you've completed this task)

Dave:

1. Communicate to Share 319 of the Board's decision.
*** (Note: Hooper's notes in the minutes are not fully accurate because the fire-flow requirement was not addressed. Might be premature to communicate until further discussion).
2. Solicit Zellerhoff, Jake Johnson and Roggenbuck (?) to bid graveling three driveways and a walking path from the office driveway to front door.
3. Update policy to reflect current practice for documenting votes/decisions made outside Board meetings.
4. Craft a backflow policy and present to the Board.
5. Contract with Schaefer (1st proposal).
6. Old Baxter well: Call DOE to find out how they build out their water usage assumptions.
7. Send Hooper the Water Use Questionnaire for posting on website.
8. Add changing paragraph 2.4 of the Bylaws to the 2019 ballot file.
9. Conduct annual cleaning of contact basin.
10. Start negotiations with neighbor regarding removal of the alder tree, and contact King County about removing the hazard trees at the end of the driveway
11. ~~February~~ March invoice: Include flier to announce Kelly's retirement, introduction to Dave/newly created position, new BOD meeting date/time, Call for Candidates and directive to complete Water Use questionnaire
12. Review the system map and identify replacement and improvement needs/opportunity

Hooper:

1. Pull analytics, so we can compare traffic patterns a year from now.
2. Send Board the Call for Candidate document before publication.
3. Reach out to Maury Mutual and potentially other island water purveyors to see if there is an interest in pulling together a consortium to share best practices and see if there is an opportunity save through economies of scale.
4. Invite/confirm who wanted to be on the Executive committee.
5. Update website to announce new BOD meeting date/time and upload Water Use questionnaire.

Paul:

1. Paul/Dave to review Carlos' estimate and bring comments back to the Board
2. Purchase/installation of Steve's memorial bench

Darton:

1. Set up Google Drive and upload high resolution system maps