

Dockton Water Association

BOARD MEETING

Saturday, February 23, 2019 **NOTE NEW MEETING DATE AND TIME!**

10AM

Water Office 9710 SW Windmill Street

Agenda

CALL TO ORDER:

1. Welcome Hooper
2. Quorum? Hooper

CONSENT ITEMS:

3. Approve contents and order of the agenda Hooper
4. Approve minutes of the January 26, 2019 meeting Sheila

Leftover Discussion Items:

1. What changes does the board want to make in the County's most current draft of the franchise agreement? Report on Hooper's discussion with Duncan Greene
2. New Bylaws and Directors' Policies updates for publication
3. What is the Board's current position on service to reserve share 319?
4. Memorial Bench update
5. Tree removal remediation
6. Ways to conserve/use water at Springs (public /fire dept. outlet in Park)
7. Sandy Shores bid process
8. Contract Committee meeting
9. Responsibility for ground maintenance (potholes) in driveway. More parking?
10. Responsibility for creating job descriptions, negotiating salaries for under Dave
11. Shareholder announcement (Kelly's retirement, Dave's bio and direct #)
12. Adopt Darton's recommended new Capital Improvements Program.
13. Authorize promotion of Angela Kelly to Accounting Manager on February 1, 2019 at a monthly salary of \$1,100.
14. Authorize continued employment of Kelly Robinson under the new title of Administrator on February 1, 2019 at a new monthly salary of \$1,000 per month until such time as we have occupied our new Office/Board Room.

INFORMATION ITEMS:

5. **Manager's Report** Dave

6. **President's Report** Hooper
- a. Status of work on the new office/boardroom
 - b. Message to shareholders regarding promotion of Dave and Angie

7. **Committee Reports**

- a. **Finance Committee** Todd
 - 1). February Budget Report
 - 2). New protocols after Angie promotion
- b. **Water Production Committee and Operations** Paul & Dave
 - 1). Report on memorial bench
 - 2). Springs, Leaks, and Repairs and Whatnot
- c. **CIP and Planning Committee** Darton
 - 1). Status report on Filtration Project (power to site?) (Bid process?)
- d. **Contract Committee** Sheila

DISCUSSION ITEMS:

- 8. Report on Hooper's discussion with Duncan Greene Hooper
- 9. Suggestion to pay Board members for participation Sheila
- 10. Recommended protocol and schedule for preparing for Annual Meeting Sheila

ACTION ITEM:

- Adopt Darton's recommended new Capital Improvements Program. Darton
- Stress test?
- Grant money? Tanya

OTHER BUSINESS:

- 11. What did we decide? Sheila
- 12. Next Board meeting: Saturday, March 23, 2019

ADJOURN