

# Dockton Water Association

## BOARD MEETING

Saturday, January 26, 2019 **NOTE NEW MEETING DATE, TIME AND PLACE!**

10AM

Hooper's home at 26117 97<sup>th</sup> Avenue SW

### Agenda

#### CALL TO ORDER:

- |            |        |
|------------|--------|
| 1. Welcome | Hooper |
| 2. Quorum? | Hooper |

#### CONSENT ITEMS:

- |   |        |
|---|--------|
| 3. Approve contents and order of the agenda         | Hooper |
| 4. Approve minutes of the December 11, 2018 meeting | Sheila |

#### INFORMATION ITEMS:

- |   |        |
|---|--------|
| <b>5. Operator's Report</b>   | Dave   |
| a. Status of five new wells at the Springs                          |        |
| b. Follow up to wind storm damage; S&B visit                        |        |
| c. Hake/Manzanita connection  |        |
| d. Booster Station Generator  |        |
| <b>6. President's Report</b>  | Hooper |
| a. Status of work on the new office/boardroom                       |        |
| b. New/alternate meeting time for Board meetings to accommodate Kia |        |
| <b>7. Committee Reports</b>   |        |
| <b>a. Finance Committee</b>   | Todd   |
| 1). Mid-Term Budget Report  |        |
| 2). New protocols after Angie promotion                             |        |
| <b>b. Water Production Committee</b>                                | Paul   |
| <b>c. CIP and Planning Committee</b>                                | Darton |

#### DISCUSSION ITEMS:

- |   |        |
|---|--------|
| 8. What changes does the board want to make in the County's most current draft of the franchise agreement? Report on Hooper's discussion with Duncan Greene | Hooper |
|---|--------|

9. New Bylaws and Directors' Policies updates for publication Kelly  
10. What is the Board's current position on service to reserve share 319? Kelly

**ACTION ITEMS:**

11. Adopt Darton's recommended new Capital Improvements Program. Darton
12. Authorize promotion of Angela Kelly to Accounting Manager on February 1, 2019 at a monthly salary of \$1,100. Hooper
13. Authorize continued employment of Kelly Robinson under the new title of Administrator on February 1, 2019 at a new monthly salary of \$1,000 per month, until such time as we have occupied our new Office/Board Room. Hooper
14. Memorial Bench update Paul
15. Tree removal remediation Paul
16. Ways to conserve/use water at Springs Hooper  
Public/Fire Dept outlet in Park
17. Sandy Shores bid process ?
18. Contract Committee meeting Sheila
- 19.
- Who is responsible for:
    - Ground maintenance (potholes) in driveway. More parking?
    - Creating job descriptions, negotiating salary, etc for bookkeeper, meter reader etc.
  - Kelly's continued employment (hourly/salary)
  - Shareholder announcement (Kelly's retirement, Dave's bio and direct number)

**OTHER BUSINESS:**

13. What did we decide? Sheila
14. Next Board meeting: Saturday, February 23, 2019

**ADJOURN**