

Dockton Water Association

Board Meeting

Tuesday, December 11, 2018

7:00 PM

Water Office: 9710 SW Windmill Street

Agenda

CALL TO ORDER:

- | | | | |
|------|----|---------|--------|
| 7:01 | 1. | Welcome | Hooper |
| 7:02 | 2. | Quorum? | Hooper |

CONSENT ITEMS:

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| 7:03 | 3. | Approve contents and order of agenda | Hooper |
| 7:04 | 4. | Approve November 26, 2018 minutes | Hooper |

UNFINISHED DISCUSSIONS ITEMS:

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| 7:05 | 5. | a. Cleaning Contact Basin | Kelly |
| | | 1) Should we shift the responsibility of cleaning the contact basin from DWA's Operator to LiquiVision? Annual cost is shy of \$5K. | |
| | | b. Revision to Bylaws 1.10: | Hooper |
| | | 1) Should monthly meetings that fall on a national holiday be held on the next business day? | |
| | | 2) Should the annual meeting be moved to a non-holiday weekend? | |
| | | c. Should we adjust the BOD's meeting time? | Kai |

INFORMATION ITEMS:

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| 8:05 | 6. | <i>PRESIDENT'S REPORT</i> | Hooper |
| | | a. Open action items | |
| | | 1) Provide Paul with tree planting site plan so Paul can obtain estimates to purchase and plant mitigation trees (Kelly) | |
| | | 2) Email Share 319 a recap of Board's discussion related to DWA's Bylaws and attach November's draft meeting minutes (Kelly) | |
| | | 3) Revise Directors' Policies II.4 and II.5 to reflect the Board's approval of 5.a.2)ii., allowing members to select and contract directly with a contractor of their choice. (Kelly) | |
| | | 4) Craft language for the ballot seeking approval from the membership to create an Executive Committee (Kelly) | |
| | | 5) Include directive to complete Water Use Questionnaire on next invoice. Hooper to upload questionnaire to website first (Kelly/Hooper) | |
| | | 6) Obtain itemized office remodel estimate from Carlos (Hooper) | |
| | | 7) Obtain definitive answer from property owners re: Hake easement (Hooper) | |

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| 8:20 | 7. | <i>COMMITTEE REPORTS</i> | |
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- a. Planning and Capital Improvements Darton
 - 1) Status on updating CIP
 - 2) Obtain bids for 94th upgrade and main extension to Summerhurst
 - 3) Set up Google Drive and upload maps
- b. *FINANCE* Todd
 - 1) Recap November budget report
- c. *WATER PRODUCTION* Paul
 - 1) Progress in bringing new well points on line
 - 2) Status of outstanding test results from NW

NEW DISCUSSION ITEMS:

- 8:50 8. a. Executive Committee Todd
 - 1) Last month the Board approved seeking the Shareholders' permission to form an Executive Committee. Bylaw 3.20.1 allows the Board to form standing or special purpose committees. Should the Board or the Shareholders vote to create an Executive Committee?
 - 2) In addition to Officers, who should be on the Executive Committee?
- b. Old Baxter well? Hooper

OTHER BUSINESS:

- 8:55 9. What did we decide? Hooper
- 9:00 10. Next meeting: January 28, 2019 Hooper

ADJOURN