

Dockton Water Association

Board Meeting

Monday, November 26, 2018

7:00 PM

Water Office: 9710 SW Windmill Street

Agenda

CALL TO ORDER:

- | | | |
|------|------------|--------|
| 7:01 | 1. Welcome | Darton |
| 7:02 | 2. Quorum? | Darton |

CONSENT ITEMS:

- | | | |
|------|---|--------|
| 7:03 | 3. Approve contents and order of agenda | Darton |
| 7:04 | 4. Approve October 22, 2018 minutes | Darton |

UNFINISHED DISCUSSIONS ITEMS:

- | | | |
|------|---|--------|
| 7:05 | 5. a. Summerhurst Main Extension: <i>(See Friday Letter)</i> | Kelly |
| | 1) Finish discussion on new alignment to serve Summerhurst area | |
| | 2) Share 319 (Exceptions/Revisions to Directors' Policies) | |
| | i. Should DWA share in the cost of extending an 8" main from the exiting 2" main at the NW corner of Share 319's property to the furthest point of the property on Summerhurst? | |
| | ii. Should DWA allow a member extending a main within an existing development to be able to select a contractor from a list of DWA pre-qualified contractors? Member would be responsible for negotiating and contracting. (II.4) | |
| | iii. Should we make an exception to allow 319 to delay commitment to her new main until we have a bid from a contractor for the cost? (II.4) | |
| | iv. Should we adjust DWA's 10% handling charge? | |
| | b. New Operator/Manager Position | Hooper |
| | 1) Formation of Executive Committee (Bylaws 3.20.1) | |
| | 2) Roles, Authority, Accountability (Angie/Dave/LiquiVision/NWS) | |
| | 3) Financials | |
| | 4) Training | |
| | 5) Employment Offer | |
| | c. Cleaning Contact Basin | Kelly |
| | 1) Should we shift the responsibility of cleaning the contact basin from DWA's Operator to LiquiVision? Annual cost is shy of \$5K. | |
| | d. Revision to Bylaws 1.10: | Hooper |
| | 1) Should monthly meetings that fall on a national holiday be | |
| | 2) held on the next business day? | |
| | Should the annual meeting be moved to a non-holiday weekend? | |

INFORMATION ITEMS:

- 8:05 6. *PRESIDENT'S REPORT* Hooper
- a. Open action items
 - 1) Add "wrapper" to the website financial report and email to Hooper (Todd)
 - 2) Obtain estimate from Kathy's Corner to purchase and plant mitigation trees (Paul)
 - 3) Include directive to complete Water Use Questionnaire on next invoice. Hooper to upload questionnaire to website first (Kelly/Hooper)
 - 4) Obtain itemized office remodel estimate from Carlos (Hooper)
 - 5) Obtain definitive answer from property owners re: Hake easement (Hooper)
 - 6) Set up Google Drive and upload maps (Darton)

- 8:20 7. *COMMITTEE REPORTS*
- a. Planning and Capital Improvements Darton
 - 1) Status on updating CIP
 - b. *FINANCE* Todd
 - 1) Recap October budget report
 - c. *WATER PRODUCTION* Paul
 - 1) Progress in bringing new well points on line
 - 2) Status of outstanding test results from NW

NEW DISCUSSION ITEMS:

- 8:50 8. a. Adjust BOD meeting time Kai/Paul

OTHER BUSINESS:

- 8:55 9. What did we decide? Darton
- 9:00 10. Next meeting proposal: December 11, 2018 or January 28, 2019 Darton