

FRIDAY LETTER

October 5, 2018

1. **New agreement for franchise legal fight.** As King County has filed an appeal to the State Supreme Court, our attorneys have proposed an addendum to our present agreement for legal services which would have us making a modest new financial commitment for our defense in this new phase of legal action. Our additional share of anticipated future costs would be \$5,000. We would deposit \$1,000 up front and then be billed at the same 7.58% of future bills up to an additional \$4,000. I have enclosed a copy for your review and comment. If e-mail discussion among you reveals a consensus before our next meeting, I will convey that to the attorneys. Otherwise we can discuss and make a board decision at your October 22nd regular meeting.
2. **Cut and cap on Manzanita.** The parts for this project have arrived and Frank Jr is committed to doing the work with Dave next Tuesday, October 9th. It is an all day project that Frank estimates will cost about \$2,500 for his share. Dave will go door-to-door over the weekend to give notice to the customers that they will be without water all day. We have notified Eric Rucker.
3. **Completing connection of 97th to 248th.** We also now have most of the parts to complete the Windmill/97th main replacement. This will be a two day project at a cost for Frank's work (including gravel) of about \$5,000. Without objection from the Board I will ask Dave to pin down a date to do this work, which is the last phase of the project.
4. **Generator for booster station.** Dave is investigating options, including a separate contract for the electrical installation at a lower cost, or another brand of generator, or even a different generator type with diesel fuel. We will share details and a recommendation soon.
5. **Kommer dispute.** Dave met with Frank on the site and agreed that the distance for the copper pipe was closer to 65 feet – not the 75 feet will billed him for. We understand that Todd also met with Frank before he left the Island, and may have more to report regarding the Kommer issue. We could just adjust and resend the Kommer invoice to show the savings of around \$50 – or, we could wait until your October 22nd board meeting and hear from Todd. Please share comments “reply-to-all”.
6. **Fresh bylaws and policies.** As we have discussed, the bylaws and policies now posted on the web site are both out of date. I have sent Hooper fresh updated pdfs of both to replace the web postings. Because many of you may also have outdated versions in your board notebooks I have attached fresh copies to this letter. Please destroy old copies and replace with these new versions.
7. **New laptop computer for Dave.** Dave and I are exploring the idea of buying a new laptop computer for Dave. During the transition we would transfer critical files from my computer to this new laptop, and long term would add mapping and telemetry features that would allow Dave to operate from anywhere. Laptops with these kind of capabilities can cost as much as \$4,000. We will share our proposal in detail with the Board at your October 22nd meeting.

Kelly