

# Dockton Water Association

## Board Meeting

Monday, August 27, 2018

7:00 PM

Water Office: 9710 SW Windmill Street

### Agenda

#### CALL TO ORDER:

- |      |            |        |
|------|------------|--------|
| 7:01 | 1. Welcome | Hooper |
| 7:02 | 2. Quorum? | Hooper |

#### CONSENT ITEMS:

- |      |   |        |
|------|---|--------|
| 7:03 | 3. Approve contents and order of agenda | Hooper |
| 7:04 | 4. Approve July 23, 2018 minutes        | Hooper |

#### INFORMATION ITEMS:

- |      |   |        |
|------|---|--------|
| 7:05 | 5. <i>PRESIDENT'S REPORT</i>  | Hooper |
|      | a. Open action items  |        |
|      | 1) Status of Steve Andrus memorial bench (Paul)   |        |
|      | 2) Bylaws updated to include and/or footnote amendments from June 24, 2017 (Kelly)                                    |        |
|      | 3) Prepare for Kelly's retirement - onboarding Dave, organizing/archiving files, streamlining financial tools (Kelly) |        |
|      | 4) Provide system map revisions to Darton (Dave)  |        |
|      | b. Office roof repair bids  |        |
| 7:15 | 6. <i>OPERATOR'S REPORT</i>   | Dave   |
|      | a. 97 <sup>th</sup> & Windmill project  |        |
|      | b. King County tree removal code violation  |        |
|      | c. Booster station generator  |        |
| 7:25 | 7. <i>COMMITTEE REPORTS</i>   | Darton |
|      | a. Planning and Capital Improvements  |        |
|      | 1) Recommendation on bid package development for Sandy Shores' filtration project                                     |        |
|      | b. <i>FINANCE</i>   | Todd   |
|      | 1) Year-end budget report ( <i>email enclosed</i> )   |        |
|      | 2) July bank account reconciliation and resulting Capital Fund contribution   |        |
|      | c. <i>WATER PRODUCTION</i>  | Paul   |
|      | 1) Progress in bringing new well points on line   |        |
|      | 2) Well encroachment easement from King County  |        |
|      | 3) Receipt/review/analysis of pending and past test results retained at NW  |        |

#### DISCUSSION ITEMS:

- |      |    |    |  |        |
|------|----|----|--|--------|
| 8.00 | 8. | a. | Mr. Kommer's service connection ( <i>Directors' Policies III.4 and X.2 - email enclosed</i> )  | Hooper |
|      |    | b. | Serving Summerhurst Walk ( <i>narratives enclosed</i> ):   |        |
|      |    | 1) | Now that we have a new alignment down 319, what changes should we make in the plan to serve the north end of Summerhurst Walk?   |        |
|      |    | 2) | Should we consider alternative alignments to serve the south end of Summerhurst Walk?  |        |
|      |    | c. | Exception/revision to Directors' Policies II.4 and II.5:   | Kelly  |
|      |    | 1) | Should we make an exception to allow 319 to delay commitment to her new main until we have a bid from a contractor for the cost?   |        |
|      |    | 2) | Should we revise II.5 to allow a member extending a main within an existing development to be able to select a contractor from a list of DWA pre-qualified contractors? Member would be responsible for negotiating and contracting. |        |
|      |    | d. | Emergency Response Contractor Agreement(s)   | Kelly  |
|      |    | 1) | Should we keep the current contract structure and negotiate a common rate with the contractors to ensure all members incur the same pricing structure for similar projects? ( <i>draft contract enclosed</i> )                       |        |
|      |    | 2) | Should we have one contractor on retainer for emergency response 24/7?   |        |
|      |    | e. | Hake easement ( <i>email enclosed</i> )  | Hooper |
|      |    | f. | Cleaning Catch Basin   | Kelly  |
|      |    | 1) | Should we shift the responsibility of cleaning the catch basin from DWA's Operator to LiquiVision? Biennial cost is shy of \$5K.   |        |
|      |    | g. | Revision to Bylaws 1.10:   | Sheila |
|      |    | 1) | Should monthly meetings that fall on a national holiday be held on the next business day?  |        |
|      |    | 2) | Should the annual meeting be moved to a non-holiday weekend?   |        |

**OTHER BUSINESS:**

- |      |     |                                  |        |
|------|-----|----------------------------------|--------|
| 8:50 | 9.  | What did we decide?              | Sheila |
| 8:55 | 10. | Next meeting: September 24, 2018 | Hooper |

**ADJOURN**