

# Dockton Water Association

## Board Meeting

Monday, May 28, 2018

7:00 PM

Water Office: 9710 SW Windmill Street

## Minutes

7:00 1. CALL TO ORDER Hooper  
Present: Todd, Dick, Paul, Hooper and Kelly  
Excused: Sheila, Darton and Dave

### CONSENT ITEMS:

7:02 2. APPROVE contents and order of the agenda: approved. Hooper

7:05 3. APPROVE Minutes of the April 23, 2018 meeting: approved. Hooper

### INFORMATION ITEMS:

7:15 4. OPERATOR'S REPORT Paul & Kelly  
a. Manzanita PRV replacement: Dave and Frank completed the replacement last Thursday, May 24<sup>th</sup>. Job went well with no problems.  
b. WTO certification test for Dave to be scheduled soon.  
c. Customer Confidence Report: Nice job Dave. Post on website.  
d. Annual Sanitary Survey to be sent out June 8<sup>th</sup>. Vacuum breakers to be available for free for members to comply.

7:35 5. PRESIDENT'S REPORT Hooper  
a. Progress on office/board room remodel: bid submitted by Carlos \$35,132. Board members felt this was too high and some aspects unnecessary. Eliminate laminate flooring. Eliminate new siding. Fix leaky roof. Keep same size door. Get shell weather tight. Then proceed to do interior. Resubmit to Carlos.  
b. Countdown to the Annual Meeting: all in place but the details.  
c. Kelly advised that lot in Summerhurst neighborhood has sold, and we need to get price for piping required and write up agreement for new owner.  
d. Kelly also advised that easements are being written up for Rucker and McGrory properties toward connecting Hake and Manzanita water mains. Easements to be presented to owners by Hooper and Todd.

### 7:45 6. COMMITTEE REPORTS

a. Planning and Capital Improvements Dick  
1) Status of 97<sup>th</sup>/Windmill project: hopefully completed this June.  
2) Status of Sandy Shores well filtration project: concrete slab and downed trees still on site. DWA can act as its own contractor. Dick estimates that the project cost should be under \$300,000. No local contractors available to build concrete block walls. Suggest changing to wooden walls. Check to see how that affects permit. Filter currently designed to eliminate iron and manganese. Order filter unit now to fix cost. If we need to eliminate H<sub>2</sub>S, need additional filter unit. No decision made at this time.  
3) Updated Capital Improvements Program: Hake Road SW to perhaps become the next project.

b. Finance: Todd suggested that we make a one-time contribution Todd

to Capital Improvement Fund of \$15,000. Board voted approval.

- 1) April 2018 financial report: finances OK
- 2) Proposed budget for 2018-2019: Board voted approval.
- 3) Raise Meter Reader salary to \$400 per month. Board approval.

c. Water Production

Paul

- 1) Progress in bringing new wellpoints on line: coming soon. Doing filter testing now.

#### **OTHER BUSINESS:**

8:45 7. What did we decide?

Hooper

- a. Customer Confidence Report to be posted on website.
- b. Vacuum breakers to be available free to members.
- c. Office remodel project to be reworked.
- d. Alter filtration project to have wooden walls.
- e. Order filtration unit now.
- f. One time contribution to Capital Improvement Fund: \$15K.
- g. 2018-2019 budget approved.
- h. Raise salary for meter reader.

9:00 8. Next meeting: Annual Shareholder's Meeting on Saturday, June 16, 2018, with June Board meeting to follow immediately after.

**ADJOURN**